

Interdisciplinary Humanities (IH)

Advancement to Candidacy for Ph.D.

Complete All Required Core Courses & Program Requirements

Refer to the Interdisciplinary Humanities graduate policies and procedures handbook for courses and degree requirements.

Website: <https://graduatedivision.ucmerced.edu/academic-studies>

Degree requirements refer to:

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- Language Examination Report Form
 - ↳ form can be found on the IH Graduate website
- Application for Qualifying Examination (AQE) – to be submitted one month prior to the exam date.
- Qualifying Examination Report (QER)
- Dissertation Prospectus Report Form – following the approval of the prospectus, along with a copy of the prospectus.
 - ↳ form can be found on the IH Graduate website

Complete Language and Skills Examination

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Submit the completed form to IHGG.

↳ **Website:** [Language/Skill Examination Form](#)

↳ Submit the form to IHGG: <https://ih.ucmerced.edu/form/submit-ihgg-form>

Select a Dissertation and Qualifying Examination Committee

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Committee must have **4** members.

↳ Three (3) must be from IH faculty.

Refer the Interdisciplinary Humanities IHGG Forms and Document webpage

↳ **Website:** <https://ih.ucmerced.edu/forms-and-documents/forms-documents>

Submit the IH Constitution of Committee form

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Refer the Interdisciplinary Humanities forms and documents

Website: [Constitution of Committee Form](#)

↳ Submit the form to IHGG: <https://ih.ucmerced.edu/form/submit-ihgg-form>

Develop Reading Lists

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Reading lists are developed in consultation with your chair and committee members

Write Area Papers

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Two or Three Area Papers are required. Consult with your chair and committee to determine the number of papers you will write.

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Draft Dissertation Prospectus

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Students are required to write a dissertation prospectus of about 10 pages. The dissertation prospectus defense follows the qualifying exam.

Submit Application for Qualifying Exam (AQE) Form to Graduate Division

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Submit the complete application form to Graduate Division, **at least 30 days prior** to the agreed upon qualifying examination date with your committee.

Website: [Application for Qualifying Exam \(AQE\) Form](#)

↳ **Email the form to:** gradservices@ucmerced.edu

↳ **CC:** ssha.grad@ucmerced.edu & jclear3@ucmerced.edu

Submit Qualifying Examination Report (QER) to Graduate Division

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Submit the completed form **within 30 days after** the exam date. Regardless of results, the QER **MUST** be submitted to Graduate Services.

Website: [Qualifying Examination Report \(QER\)](#)

↳ **Email the form to:** gradservices@ucmerced.edu

↳ **CC:** ssha.grad@ucmerced.edu & jclear3@ucmerced.edu

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Defend Dissertation Prospectus

Consult with your chair and committee to determine a date

Submit the IH Dissertation Prospectus Reporting Form

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Refer the Interdisciplinary Humanities forms and documents

Website: [Dissertation Prospectus Reporting Form](#)

↳ **Submit the form to IHGG:** <https://ih.ucmerced.edu/form/submit-ihgg-form>

Complete Ph.D. Candidacy Webform Link

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Graduate Division will notify the graduate student once the QER form is processed and to move forward with the Ph.D. candidacy webform link.

Website: <https://graduatedivision.ucmerced.edu/faculty-staff-resources/forms-publications>

↳ **IH Ph.D. students will select the Master Along the Way (MAW) box field, if interested in doing MAW.**

Review Your MyDegree Path

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Visit MyDegree Path to review your degree audit. All course requirements and program requirements should be satisfied, excluding dissertation.

↳ Connect with your graduate services coordinator if your degree audit has not been cleared and satisfied.

↳ Email ssha.grad@ucmerced.edu & jclear3@ucmerced.edu

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Committee Members and Graduate Chair approve electronically in OnBase

After the Ph.D. candidacy web form is submitted, graduate students should communicate with all members of the committee, graduate advisor, and graduate chair to ensure web form is reviewed and moved through the approval workflow.

Advancement to Candidacy Approval Workflow:

https://graduatedivision.ucmerced.edu/sites/graduatedivision.ucmerced.edu/files/documents/PDFs/advancement_to_candidacy_approval_flow.pdf

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Graduate Dean Approval

Graduate students will be notified by Graduate Division once their Ph.D. candidacy has been approved and processed.

***If Masters Along the Way is selected, additional steps and processing time are required. Contact the IH Graduate Coordinator or ssha.grad@ucmerced.edu for additional information**