

Advancement to Candidacy for the Ph.D. Sociology Graduate Group

1) Complete all required core courses

- Refer the Sociology degree requirements under “Yearly Progress;” refer to **Year 2** and **Year 3** for the next step.

Website: <https://sociology.ucmerced.edu/graduate-studies/yearly-progress>

2) Submit Qualifying Examination Application to Graduate Division-Graduate Services

- Submit the completed application a minimum of 30 days prior to the agreed upon Qualifying Examination date with your committee.

Website: <https://graduatedivision.ucmerced.edu/faculty-staff-resources/forms-publications>

Email the form to: gradservices@ucmerced.edu

CC: ssha.grad@ucmerced.edu

3) Submit Qualifying Examination Report to Graduate Division-Graduate Services

- Submit the completed form within 30 days after the exam date

Website: <https://graduatedivision.ucmerced.edu/faculty-staff-resources/forms-publications>

Email the form to: gradservices@ucmerced.edu

CC: ssha.grad@ucmerced.edu

4) Advancement to Candidacy link is provided to the graduate student by the SOCI Graduate Coordinator once the Qualifying Examination Report is processed by Graduate Division and all the requirements are met.

5) Submit the electronic Advancement to Candidacy Form

- Pay the Advancement to Candidacy fee via your student portal

6) Committee Members and Graduate Chair approve electronically in OnBase

7) Graduate Dean Approval

8) Graduate Division-Advancement to Candidacy workflow

https://graduatedivision.ucmerced.edu/sites/graduatedivision.ucmerced.edu/files/documents/PDFs/advancement_to_candidacy_approval_flow.pdf

